



AUSTRALIAN ARMY APPRENTICES ASSOCIATION INC.
MINUTES OF THE EIGHTH COMMITTEE MEETING
HELD AT THE ROYAL MILITARY COLLEGE OFFICERS MESS
ON
13 DECEMBER 2007

Present:

Frank Poole
Stephen Hladio
Ian Morris
Ray Wilson
Greg Mulcahy
Bill Mertin
Chris Moon
Peter Thornton

Apologies:

Jack Westernhagen
Les Sutton
Russell Evans
Frank Maloney
Glen Jones
Tim Wilde
Edward Carpenter
Jim Van Reyk
Shane Stevenson
Ian Pullen
Graeme Horne
Matt Bouma
Gary Deaton
Mick Koerber
Gib Owen
Jeff Heron

1. The President opened the meeting at 1600 hrs.
2. Welcome and roll call.
3. The Secretary read the minutes of the last meeting.

Minutes accepted as read

Moved: Stephen Hladio

Seconded: Ian Morris

Carried

4. Correspondence In: Nil

5. Correspondence Out: Nil

6. Reports by Committee Members:

a. **Treasurer:** The financial report is Attachment 1.

Report accepted as read.

Moved: Ray Wilson
Seconded: Greg Mulcahy
Carried

Discussion. The President enquired as to the feasibility of electronic banking. The treasurer advised that this option was available at no cost to the Association and would arrange to have it set so that members would be able to transfer their fees electronically.

b. SPAASM Report.

i. The report is Attachment 2.

Report accepted.

Moved: Peter Thornton
Seconded: Bill Mertin
Carried

Discussion. Ian Morris felt that there would be no funding coming from Army or other agencies as suggested by Peter Thornton, and that the committee should agree on a cut off date so as to progress with requests for computers and scanners. All present supported this suggestion.

Motion: That the President actively seek sponsorship for a computer and scanner so that the project can progress until financial sponsorship is granted.

Moved: Ian Morris
Seconded: Chris Moon
Carried

7. General Business:

a. **Memorial.** Chris Moon briefed the committee on the considered memorial site.

Motion: That the Association seek approval to erect a memorial at the considered location and that this should include a request to move the 'Balcombe Gates' to be erected at the memorial site.

Moved: Chris Moon
Seconded: Stephen Hladio
Carried

i. Chris Moon is to investigate the gates movement and from whom permission is to be sort for their movement and re-erection;

ii. Frank Poole is to seek approval for the site and funding; and

iii. A sub committee was appointed consisting of, Frank Poole, Chris Moon and Greg Mulcahy..

- b. **Welfare.** The President will contact Russell Evans in relation to a Sympathy card to be created and printed on behalf of the Association
- c. **Membership.** The Secretary advised that due to work commitments, and despite offers off support from Jeff Heron, work had not commenced entering details onto a spreadsheet. He expected that work on this project would commence shortly.
- d. **Memorabilia.** Jack Westernhagen submitted a revised price list for the sale of the memorabilia. The prices were considered reasonable by the committee and accepted. The prices are to be placed on the web site. The cost issues related to the Port were noted and as such this item would only be made available to commemorate significant occasions.
- e. **Brochures.** A reprint of the brochures is authorised.
- f. **Car Stickers.** A reprint of 1000 stickers is authorised.
- g. **60th Reunion.** The committee discussed Frank Maloney’s submission in relation to the conduct of a 60th anniversary reunion activity. The following points were discussed and supported:
 - i. 25th October 2008 was the most suitable date;
 - ii. a members meet and greet to be conducted on Friday 24 Oct 07;
 - iii. The President would investigate the possibility of a march through the city;
 - iv. a reunion dinner be conducted on the Saturday night and that advise be promulgated that due to the size of the venue numbers would be restricted;
 - v. expressions of interest are to be sort vide the web site and the Presidents update;
 - vi. members attending would need to commit to the activity no later than 1 Aug 08;
 - vii. a memorial service would be held at the proposed memorial site which would include the site dedication. An ex Army Apprentice Padre would be sort to conduct this activity; and
 - viii. a post activity BBQ to be conducted on the Sunday.

Reunion Committee. The committee accepted Frank Maloney’s voluntary appointment as the chairman of the 60th Anniversary Reunion Committee. In this capacity it is approved that he may raise a committee to support him with this activity.

- h. **Insurance.** Greg Mulcahy is to investigate the Association attaining liability insurance for the Association. The President is to visit the Patron and seek his support and role in the reunion.
- 8. Next Committee Meeting is to be held in the Royal Military College Officers Mess, Duntroon on Thurs 28 Feb 08.
- 9. The president closed the meeting at 1745 h.

Frank Poole

18 December 2007

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F. Poole
President

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Date

Stephen Hladic

18 December 2007

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S. Hladic, OAM
Secretary

.....
Date

Attachments:

1. Treasurers Report.
2. SPAASM Report.

Attachment 1 to
AUSA Meeting 8
Dated 13/12/07

Australian Army Apprentices Association (Inc)

Treasurers Report to Committee Thursday 13 December 2007

Cheques for Payment

Cheque number 000016- Jack Westernhagen - \$6-20
(Refund for merchandise purchase and postage)
Cheque number 000017 – Jack Westernhagen - \$34-43
(Refund for merchandise purchase)
Cheque number 000018 – Lake Hume Resort - \$238-80
(10th Intake Reunion)
Cheque number 000019 – Barry Teal - \$300-00
(10th Intake Reunion)
Cheque number 000020 – Frank Poole - \$121-20
(Balance of 10th Intake Reunion funds)

Opening Balance

\$4,933-87

Income

Membership Fees	190-00	
Donations	5-00	
10 th Intake Reunion	200-00	5,328-87

Expenditure

Cheque 000016	6-20	
Cheque 000017	34-43	
Cheque 000018	238-80	
Cheque 000019	300-00	
Cheque 000020	121-20	700-63

Balance

\$4,628-24

Attachment 2 to
AAAA Meeting 8
Dated 13 Dec 07

Project Update (AGM) – Project SPAASSM – 13 December 2007

PROJECT UPDATE – PROJECT SPAASSM

(Special Project for Army Apprentice School Special Material)

Prepared and written by Peter Thornton – 35th ET

Introduction

This document contains a project update to Project SPAASSM for the AAAA Inc Committee Meeting of 13 December 2007.

General

Since the 25 August update, Project SPAASSM has now received formal advice from the Australian National Library's Community Heritage Grants scheme regarding our unsuccessful bid for funding. This circumstance was quite unfortunate given the effort of a number of team members who prepared various materials for inclusion within our submission. In any case, we have applied (through our Patron) to the Chief of Army for funding from the Army Program. Arrangements are being progressed to acquire a scanner and PC as a fall back strategy if sponsorship does not eventuate.

Current Activities and Investigations

The project team has completed a number of tasks. As part of our fall back plan, Ian Morris prepared and released a requirements specification to the President for a scanner and PC for work within the AWM. Bill Mertin has secured (in principle) a very good scanner and we will initiate that plan once we have certainty or not of external funding.

The Project Team (less Bill) and the President met with Mrs Margret Lewis and Mr Ian Affleck of the AWM to appraise them of our current situation as it pertained to funding and to also discuss further access and utilisation of the research room within the AWM for fall back plan equipment and continued storage. Both Margret and Ian were sympathetic to our cause and agreed to a continuance of storage, utilisation of dedicated room and possible access to an AWM graphics PC which we can connect our scanner to. Ian would also investigate whether we could access the AWM network so that processed material could be stored on a high volume storage environment.

Budget

There has been no budgetary draw downs at this time.

Project Plan Update

With the foregoing information in mind, the project plan has not been updated and this will be the case until clarity about funding is known and if the fall back plan is initiated.

Conclusion

Project SPAASSM has unfortunately run into a number of delays of which the greatest is lack of funding. Sponsorship will be critical in the progression of the project from this point forward in order to save additional costs to the Association more generally. However, if sponsorship bids fail then further consideration by the Association may need to be undertaken in progressing our fall back plan. This plan would require more volunteers to share the burden of material processing (e.g. scanning).