



**AUSTRALIAN ARMY APPRENTICES ASSOCIATION INC.**  
**MINUTES OF THE TENTH COMMITTEE MEETING**  
**HELD AT THE ROYAL MILITARY COLLEGE OFFICERS MESS**  
**ON**  
**10 APRIL 2008**

**Present:**

Frank Poole  
Stephen Hladio  
Ray Wilson  
Chris Moon  
Peter Thornton

**Apologies:**

Jack Westernhagen  
Les Sutton  
Russell Evans  
Frank Maloney  
Glen Jones  
Tim Wilde  
Edward Carpenter  
Jim Van Reyk  
Shane Stevenson  
Ian Pullen  
Graeme Horne  
Matt Bouma  
Gary Deaton  
Mick Koerber  
Gib Owen  
Ian Morris  
Jeff Heron  
Greg Mulcahy  
Bill Mertin

1. The President opened the meeting at 1605 hrs.
2. Welcome and roll call.
3. The President read the minutes of the last meeting.

Minutes accepted as read

Moved: Frank Poole  
Seconded: Ray Wilson  
**Carried**

4. Correspondence in: Email from Australian Army Band Melbourne (AAB-M) to confirm their support for the Reunion activities.

5. Reports by Committee Members:

- a. **Treasurer:** The financial report is Attachment 1.

Report accepted as read.

Moved: Ray Wilson  
Seconded: Chris Moon  
**Carried**

- b. SPAASM Report. Peter advised on the status of the digitising of the images and was receiving quotes that would be submitted once they had all been gathered and considered to be submitted to the committee for consideration.

Moved: Peter Thornton  
Seconded: Frank Poole  
**Carried**

6. General Business:

- a. **Memorial.** A number of points were discussed in relation to the Memorial. These were:

- i. Chris Moon advised that there had been some concerns attaining compliancy for the project. He will be visiting site in the next week to investigate the issues;
- ii. Further drafting and alternatives to the design have been considered however a decision has to be made. Without any objection the design as submitted from the previous meeting is to be adopted with the usual legal caveats;
- iii. The location is confirmed as the Bandiana Memorial Park;
- iv. The President will seek corporate sponsorship for the memorial;
- v. Frank Maloney is approved to seek sponsorship for the reunion;
- vi. Fundraising for the memorial will also be made through the sale of pavers as stated in the previous minutes.

**Motion:** That the quote from Signature (Attachment 2) for the pavers be accepted.

Moved: Frank Poole  
Seconded: Stephen Hladio  
**Carried**

- b. **Membership.**

- i. The Secretary advised that the membership spreadsheet was now complete and updated with many thanks to Jeff Heron who had done most of the updating.
- ii. The Treasurer advised that the numbers were growing, albeit slowly, and that a number of membership renewals were being received.
- iii. Renewal of membership would be advised by email and promulgated on the web site by the Secretary. A review by default would be conducted of membership that had not been renewed 3 months after the renewal date. The intent is to reduce costs by not mailing out renewal notices as it is considered to not be time and cost effective.

**Motion:** The Secretary moved a vote of thanks for Jeff Herons work on updating the membership spreadsheet.

Moved: Stephen Hladio  
Seconded: Ray Wilson  
**Carried**

- c. **Memorabilia.** The new price list has been promulgated.
- d. **Brochures.** Association Brochures incorporating a membership Application form have been printed and are available on request.
- e. **Car Stickers.** The stickers have been reprinted and ready for distribution or sale.
- f. **60<sup>th</sup> Reunion.** Frank Maloney attended the meeting and briefed the committee on the following:
  - i. A tremendous amount of support has been given to the reunion including the Base Manager Bandiana, the museum and the Albury Council;
  - ii. The route of march was advised and will be taken to and discussed with the VCDF;
  - iii. It was iterated that as there were no other alternatives the venue for the dinner was the only option and that seating would be limited;
  - iv. To dress the venue up decorating options were discussed and it was agreed that some effort will need to be made;
  - v. The meet and greet was to be conducted at the Army Museum, Bandiana and there was a covered area;
  - vi. That registrations would be managed by the President as they are received;
  - vii. The preference for payment was discussed and that payment is preferred by cheque or money order. Direct debit will be accepted however the receipt of payment **must** be sent with the registration form;
  - viii. That the joining fee (\$10.00) will be waived when included with registration only.
  - ix. It will be necessary at the next Committee Meeting to identify Official guests/VIPs and the role they will play so that they can be invited. The President and Secretary will meet with our Patron for his advice on this prior to the meeting.

**Motion:** The President moved a vote of thanks for Frank Maloney's work to date on the reunion.

Moved: Frank Poole  
Seconded: Ray Wilson  
**Carried**

- h. **Insurance.** Quotes for Insurance had been received however after some discussion it was decided that further investigation is required to attain a policy that will cover everyone and not just members.

**Motion:** That the President may approve insurance covering the Association and officials after discussion with Greg Mulcahy.

Moved: Stephen Hladio  
Seconded: Ray Wilson  
**Carried**

- 7. Next Committee Meeting is to be held in the Royal Military College Officers Mess, Duntroon at a date to be notified.

8. The President closed the meeting at 1745 h.

*Frank Poole*

*28 Apr 08*

.....  
F. Poole  
President

.....  
Date

*Stephen Hladic*

*28 Apr 08*

.....  
S. Hladic, OAM  
Secretary

.....  
Date

**Attachments:**

1. Treasurers Report.
2. Quote for Pavers.

Attachment 1 to  
AGMs n Meeting 10  
Dated 10/4/08

**Australian Army Apprentices Association (Inc)**

**Treasurers Report to Committee Thursday 9 April 2008**

Cheques for Payment

Cheque number 000022 - The Hosting Shop - \$125-00  
(Web site hosting fee for the period Apr 2008 to Apr 2009)

Cheque number 000023 - Australia Post - \$123-00  
(Post box hire fee for the period Mar 2008 to Mar 2009)

<u>Opening Balance</u>			\$4,943-24
<u>Income</u>			
New Memberships (cheques)	270-00		
New Memberships (direct deposit)	100-00		
Membership Renewals (cheques)	20-00	\$390-00	
<u>Expenditure</u>			
Cheque 000022	125-00		
Cheque 000023	123-00		
Bank Fees	6-30	\$254-30	
<u>Balance</u>			\$5,078-94

Attachment 2 to  
 AAASA Meeting 10  
 Dated 10/11/07

**FUND RAISING PAVERS - COST COMPARISON**

Item/ Brand	Single Paver	Double Paver	Additional pavers	Delivery		Engraving		Incentives		Notice
				Engraved	Others	Single Paver	Double Paver			
Insignia	\$15.40 incl GST	\$38.50 incl GST	\$1.43 incl GST	Less than 100 - full cost  Above 100 - \$100	At cost	up to 36 characters over 3 lines - maximum of 12 characters per line	up to 72 characters over 6 lines, maximum of 12 characters per line, plus a border	If engraved pavers reach 100, donation of a 400 x 400 paver engraved with our badge (normal cost is \$300).	Certificate for each donor	6 weeks lead time
Signature	\$15.29 incl GST	\$39.05 incl GST	\$1.10 incl GST	Less than 100 - full cost  Above 100 - Nil	At cost	up to 32 characters over 2 lines (16 per line subject to size of letters)	up to 64 characters over 4 lines, maximum of 16 characters per line, plus a border	Nil	Nil	3 weeks

Say we get 3000 pavers which covers 26 square metres.

	<b>Signature</b>	<b>Insignia</b>	<b>Difference</b>
100 engraved single	1529.00	1540	11.00
10 engraved double	390.50	385	-5.50
1000 blank	1100.00	1430	330.00
1000 blank	1100.00	1430	330.00
890 blank	979.00	1272.7	293.70
	<u>5098.50</u>	<u>6057.7</u>	<u>959.20</u>