



AUSTRALIAN ARMY APPRENTICES ASSOCIATION INC.
MINUTES OF THE TWELFTH COMMITTEE MEETING
HELD AT THE ROYAL MILITARY COLLEGE OFFICERS MESS
ON
03 JULY 2008

Present:

Frank Poole
Jack Westernhagen
Peter Thornton
Ian Morris
Frank Maloney
Barry Teal
Stephen Hladio
Chris Moon
Bill Mertin
Greg Mulcahy
Jeff Heron

Apologies:

Les Sutton
Russell Evans
Glen Jones
Tim Wilde
Edward Carpenter
Jim Van Reyk
Shane Stevenson
Ian Pullen
Graeme Horne
Matt Bouma
Gary Deaton
Mick Koerber
Gib Owen

1. The President opened the meeting at 1600 h.
2. Welcome and roll call.
3. The minutes of the last meeting were accepted as read.

Moved: Frank Poole
Seconded: Chris Moon
Carried

4. Correspondence. Nil
5. The Treasurers report is attachment 1.

Report accepted.

Moved: Frank Poole
Seconded: Jeff Heron
Carried

6. The president asked that cheques number 025 and 026 for a total of 267.00 be moved for payment.

Moved: Frank Poole
Seconded: Ian Morris
Carried

7. Reports
 - a. **Membership:** An update of the membership list indicated that a number of renewals were outstanding. A notice is to be promulgated on the website and email reminders sent.
 - b. **Memorial:** Chris Moon advised on the latest design draft (attachment 2) with some small changes to still be made. The sub committee had their first meeting (meeting minutes are attachment 3).
 - c. Frank Poole advised on current fund raising and organizations that had contributed. A list of contributors is attachment 4.
 - d. Approval has been granted for the building of a replica set of gates 'Balcombe Gates' to be erected at the Memorial.
 - e. After some discussion in regard to plaques for the Memorial, Barry Teal undertook to investigate what plaques should be considered their wording and what should be on or near the memorial.
 - f. The Secretary is to review the dedication ceremony and send to the Committee for consideration and acceptance.
 - g. **60th Update:** Frank Maloney briefed the committee on the current status of attendance at the reunion and suggested that in spite of a good response more should be done to improve the numbers.
 - h. There are members that have indicated their attendance at the dinner as part of the group but have not registered independently. A notice is to be promulgated on the website that all persons attending the reunion are required to register.
 - i. Jack Westernhagen advised on the memorabilia to be available at the reunion. The organisation providing the memorabilia items will have the available products on display. These will be available by order only. This group will then arrange the items for delivery to the persons placing the order. This will allow greater flexibility for both the group providing the goods and for the Association as no cost outlay will be required.
 - j. There was some discussion in regard to providing a memory book for the activity. More will be advised in the Presidents update as it becomes available.

- k. Greg Mulcahy briefed on the continued insurance issues as there are concerns about the cost to the Association and its members. Frank Maloney offered to investigate through his contacts for a more financially viable option.
- l. **SPAASM:** Peter Thornton advised that the digitisation of Phase 1 and 2 of the documents was about to be completed.
- m. A number of damaged photographs had been cleaned and corrected to enhance the image. Approximately six thousand (6000) photographs have been scanned so far.
- n. Further films and videos were found by the museum and were being processed. The President had approached the Army for further funding to support this and approval had been given.
- o. Peter also advised that once the project is completed a team will be required to assist in the returning of all the original data. Further advice will be provided in relation to this when a date can be advised.

Motion: That Peter Thornton investigates the cost to produce a DVD pack containing memorabilia videos to be made available for sale.

Moved: Frank Poole
 Seconded: Bill Mertin
Carried

8. General Business:

- a. The President raised the consideration of conducting the AGM at Albury so as to encourage members to attend and to reduce the cost impact of trying to attend another activity within the financial year.

Motion: That to allow greater numbers of members to attend the AGM, and to reduce travel costs for members, the provisions of the Constitution relating to the timing of the AGM be set aside for this year and the AGM be held at 1530 h in conjunction with the Meet and Greet at Bandiana on Friday, 24 October 2008 in the conference room of the Army Museum.

Moved: Frank Poole
 Seconded: Jack Westernhagen
Carried

- b. As the reunion was getting nearer it was identified that further support was required to assist the committee.

Motion: That the committee note the appointment of the following members to the 60th Celebrations sub-committee:

- i. Barry Teal – Memory Book; and
- ii. Laurie Wiseman.

9. Next Committee Meeting is to be held in the Royal Military College Sergeants Mess, Duntroon on a date to be advised.

10. The president closed the meeting at 1835 h.

Frank Poole

7 Jul 08

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F. Poole
President

.....
Date

Stephen Hladic

7 Jul 08

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S. Hladic
Secretary

.....
Date

Attachments:

1. Treasurers Report.
2. Memorial Draft Design.
3. Memorial Sub Committee Meeting Minutes.
4. Schedule of Sponsorship and Donors.

Attachment 1 to
AASA Meeting 12
dated 3 Jul 08

Australian Army Apprentices Association (Inc)
Treasurers Report to Committee Thursday 3 Jul 2008
This Report Current to 30 Jun 2008

Cheques for Payment

Cheque number 000026 – Bowen's Entertainment
(Deposit for reunion dinner DJ)

| | | | |
|------------------------------|-----------|-----------|-------------|
| <u>Opening Balance</u> | | | \$12,719-44 |
| <u>Income</u> | | | |
| New Memberships and Renewals | 1,660-00 | | |
| Reunion | 15,905-00 | | |
| Pavers | 805-00 | | |
| Unreceipted Direct Credits | 3,565-00 | | |
| Interest | 0-52 | 21,935-52 | |
| <u>Expenditure</u> | | | |
| Cheque 000025 | 167-00 | | |
| Cheque 000026 | 100-00 | | |
| Bank Fees | 67-15 | 334-15 | |
| <u>Balance</u> | | | \$34,320-81 |



AUSTRALIAN ARMY APPRENTICES ASSOCIATION INCORPORATED

ACT Incorporation No A04404

GPO Box 2072, CANBERRA, ACT, 2601 www.austarmyapprentice.org

Patron: Lieutenant General Ken Gillespie, AO, DSC, CSM, Vice Chief of the Defence Force

*Attachment 3 to
Address Meeting
dated 3 Jul 08*

MINUTES OF THE MEMORIAL SUB-COMMITTEE MEETING OF 23 JUNE 2008

Present: Chris Moon
Greg Mulcahy
Frank Poole

Apologies: Rob Hanlin

1. Working Drawings

- a. The working drawings received from Rob Hanlin were checked and agreed with the following minor variations which will be accommodated during construction.
 - i. The flag pole to be moved to the back and in the memorial garden, with the badge being moved forward in the garden.
- b. Frank is to approach Sonia to find availability of "Britideck" and check it's suitability for outside use.
- c. The sub-committee thanked Rob and Sonia for their work in producing working drawings.

2. Construction

- a. It was agreed that due to the slowness of funding being received that construction should be phased in accordance with the following priorities:
 - i. Pri. 1: If gates are a hold up then the memorial garden, badge and flag pole (if procured)
 - ii. Pri. 1A: If gates are procured then the wall and posts will be erected to support the gates.
 - iii. Pri. 1B: If funding allows, the excavation of ground works, the laying of the concrete slab for pavers and laying of footings.
 - iv. Pri. 2: The outstanding above items
 - v. Pri. 3: Subject to funding, the construction of seating
 - vi. Pri. 4: Laying of pavers.
 - vii. Pri 5. Completion of gardens and plantings
 - viii. Pri 6. Securing of plaques.
- b. Chris is to cost the three Pri. 1 tasks to be completed by Pioneer Construction or as recommended by Wayne Cleggett.

3. Fund Raising

- a. Frank went through the people and companies who had been approached to date and the result of these approaches. Frank noted that responses had been disappointing but there were still a number of replies to be received and he was still sending out letters for assistance. He remained hopeful that the target of \$50,00 would be reached. To date moneys and assistance in kind amounted to approximately \$11,500.
- b. Committee members identified a number of organisations for Frank to approach.

4. Gates

- a. Frank briefed the Committee on the current status of negotiations and noted that LtCol Dixon had spoken with him that morning to explain that Col Battiste had been away and will return Wednesday. He will speak with Col Battiste on his return Wednesday and get back to me.
- b. It was agreed that if the offered options were not taken up then we should approach Brig Bill Sowry, DG Infrastructure, who we have been advised is the "owner" of the gates at Latchford..

5. Dedication

- a. Chaplain Craig Potter from Enoggera and Minister Bryan Nicholls fro Uniting Church Ballarat, both Apprentices have agreed to develop and present the dedication service.

6. Pavers

- a. In response to an enquiry, it was decided that it would be possible for pavers to be added to the pathway after the dedication. This would be particularly pertinent for pavers dedicated to deceased Apprentices as an alternative to a wall plaque. Greg to check feasibility and costing for single engraved pavers.

Meeting closed at 2040hrs.

Frank Poole
President, Australian Army Apprentices Association Inc

Attachment ~~4~~ 6
 AAAAsn Meeting 17
 Dated 3 Jul 08

SCHEDULE OF SPONSORSHIP AND DONORS

| LDI: 16 Jun | COMPANY | CONTACT | SUBMITTED | TELEPHONE | EMAIL | REQUESTING | RESPONSE | VALUE | COMMENT |
|-------------|----------------------------|--------------------------|-----------|--------------|-------|-----------------------|----------|------------|--|
| 23 make | Greg Baylis Brick Supplies | Greg Baylis | | 02 6265 4377 | | 4000 bricks | | \$1,000.00 | To be delivered to Army Museum |
| | Army | Col Jeff Quirk | | | | Can't help | | \$4,000.00 | Referred to Army newspaper, Maj Jodi Phillips 6265 1888 |
| | Coffey Corporate | Mark Sullivan | 3-Jun | | | | | | Awaiting reply |
| | DVA | | | | | \$25,000.00 | | | Followed up with Rhonda 18/6 to confirm who is dealing. WRB. Followed p 27/6, should have response by Monday |
| | ENZED | Kevin Spiteri | 16-Jun | | | No funds available | | | Awaiting reply |
| | Defence Credit Union | Allison Lang | 17-Jun | | | | | | Awaiting reply |
| | John Holland Corporate | David Stewart | 20-May | | | Can't help | | | No |
| | QANTAS | Template submission | 21-Jan | | | Air fares | | | Followed up 12/6 |
| | RAE Corps Committee | Maj Stewart Pemberton | 7-May | | | Flag Pole | | | C'tee meets in July |
| | Raytheon Australia | Geoff Gillespie | 5-May | | | | | \$5,000.00 | Referred by Ken Gillespie. Waiting for call back. |
| | Spotless | Robert Toal | 21-May | | | | | | Passed to Head Office. |
| | Telstra | Template submission | 18-Jun | | | | | | Followed up 18/6 |
| | Toll Holdings | Paul Little (MING DIR) | 18-Jun | | | | | | Awaiting reply |
| | Bentazzo Engineering | Ray Bentazzo | 18-Jun | | | Stainless steel badge | | \$3,500.00 | To be delivered to Army Museum |
| | RAEME Association Qld | Ray Norman, OAM | 21-Jun | | | | | | Awaiting reply. Will support meeting in July |
| | RAEME Association NSW | Brendan Robertson | 26-Jun | | | | | | |
| | RAEME Association Vic | Peter Cartledge | 26-Jun | | | | | | Through Frank Owen |
| | RAEME Assn WA | John Klein | 26-Jun | | | | | | Tenex now brought out by BAE |
| | RAEME Assn SA | Mike Cully | 26-Jun | | | | | | |
| | RAEME Assn Tas | Russell Clark | 26-Jun | | | | | | Contact is Bromwen Wadley 02 9563 9658. PA to Ian. Was |
| | RAEME Assn ACT | Larry Foley | 27-Jun | | | | | | Tenex now BAE |
| | R&SL National Systems | MAJGEN Crews | 27-Jun | | | | | | |
| | Tenex Defence Systems | Greg Hayes | 28-Jun | | | | | | |
| | BAE | Ian Sharp, Director Land | 1-Jul | | | | | | |
| | Bruce and Lee McLaren | | 28-Jun | | | | | \$250.00 | Donation |
| | Transfield | Bruce James CEO | 30-Jun | | | | | | |
| | Thales (ADI) | Charles Jenkins MD | 30-Jun | | | | | | |