



AUSTRALIAN ARMY APPRENTICES ASSOCIATION INC.
MINUTES OF THE NINTH COMMITTEE MEETING
HELD AT THE ROYAL MILITARY COLLEGE OFFICERS MESS
ON
28 FEBRUARY 2008

Present:

Frank Poole
Stephen Hladio
Jeff Heron
Ray Wilson
Greg Mulcahy
Bill Mertin
Chris Moon

Apologies:

Jack Westernhagen
Les Sutton
Russell Evans
Frank Maloney
Glen Jones
Tim Wilde
Edward Carpenter
Jim Van Reyk
Shane Stevenson
Ian Pullen
Graeme Horne
Matt Bouma
Gary Deaton
Mick Koerber
Gib Owen
Ian Morris

1. The President opened the meeting at 1615 hrs.
2. Welcome and roll call.
3. The President read the minutes of the last meeting.

Minutes accepted as read

Moved: Frank Poole
Seconded: Bill Mertin
Carried

4. Correspondence not presented due to the Secretary being delayed at work. It was advised on his arrival that there were not outstanding correspondence issues.

5. Reports by Committee Members:

- a. **Treasurer:** The financial report is Attachment 1.

Report accepted as read.

Moved: Ray Wilson
 Seconded: Greg Mulcahy
Carried

Discussion.. The Treasurer advised that this option was available at no cost to the Association and would arrange to have it set so that members would be able to transfer their fees electronically. This would only be available at this stage for membership applications and renewal.

The Treasurer reported that he had received a letter from Bob Clarke advising that he still held several items of Memorabilia from the 50th celebrations and offering them to us. As no costs were included it was decided that the Treasurer should pass the offer to the Vice President Jack Westernhagen to decide our use for these items and to negotiate a price.

- b. SPAASM Report.

- i. The report is Attachment 2.

Report accepted with the Committee noting the work carried out by Peter and Ian to ensure the success of this valuable project.

Moved: Frank Poole
 Seconded: Jeff Heron
Carried

6. General Business:

- a. **Memorial.** A number of points were discussed in relation to the Memorial. These were:
- i. A preliminary sketch of the design concept was submitted (Attachment 3);
 - ii. We have been advised that the Memorial Gates are to be moved anyway so the anticipated request and subsequent cost will not have to be met by the Association;
 - iii. Approval in principal has been granted for the site.
 - iv. A self help works application, as advised, has been prepared and is awaiting the ESS and design concept before submission by the President;
 - v. The President has submitted the application to our patron who has supported the application and forwarded to Chief of Army for endorsement as required on the application. We have been advised that Army Office supports the application and we are awaiting advise on who will sign the endorsement when the application is complete;
 - vi. Fund raising will be conducted through the sale of the pavers. Single pavers (for individual names and details) will be sold for \$100.000. Group pavers (for Intakes/Trades etc) for \$250.00. Some control of the presentation of the information of the detail will be held by the committee;
 - vii. Corporate and Government sponsorship will be sought by the President. An application has already been made to Qantas
 - viii. Rob Hanlin (10th AD) will be invited to join the memorial Sub-Committee as our architect.

- b. **Welfare.** The President advised that Russell Evans had created and had printed cards to be used for appropriate occasions by the Association.
- c. **Membership.**
- i. The Secretary had created a sheet for consideration and discussion at the meeting. With approval from the committee a spreadsheet will now be completed by the Secretary with assistance from Jeff Heron.
 - ii. It was decided that the online banking would be available for the payment of membership only at this initial stage.
 - iii. Renewal of membership, which is due from 1 March 08, would be advised by email and latter, as appropriate, and promulgated on the web site by the Secretary.
 - iv. The Secretary to arrange for a full membership list to be provided to the President and Treasurer. A list showing only Name and Intake is to be passed to the Webmaster Rod Eagleton for promulgation on the web site.
- d. **ANZAC Day.** The committee will promulgate a notice vide the web site and local Associations for expressions of interest in conducting a breakfast for Canberra-based Association Members on ANZAC Day. It is suggested that a similar function could be organised by Regional Representatives. Members resident in regions can be supplied by the Secretary on request. This function could be used for membership recruitment and brochures are available from the Treasurer. The President noted that he personally did not support at this stage Apprentices marching under their own banner as he believed there was already too much fragmentation to the ANZAC march, but stressed that this was a personal view and local conditions may make an Apprentice contingent quite appropriate.
- e. **Memorabilia.**
- i. Jack is investigating the costs of an Association flag. These will be available for purchase but will also be available to Regional Representatives and Russell Evans (Welfare Officer) for appropriate occasions such as reunions, marches and for draping coffins if requested. One will also be donated to the Army Museum.
 - ii. It was also decided that jack should seek prices for embroidered pockets for member supplied black or navy blazers, and also for an Association tie.
- f. **Brochures.** Association Brochures incorporating a membership Application form have been printed and are available on request..
- g. **Car Stickers.** The stickers have been reprinted and ready for distribution or sale.
- h. **60th Reunion.** The committee congratulated Frank Maloney's efforts to date and expressed their appreciation. All Committee members have been kept up to date by Frank M. The Committee discussed Frank Maloney's submissions in relation to the conduct of the 60th anniversary reunion activity and noted the following:
- i. The draft registration form required some amendments and these will be organised by Greg and Stephen ASAP and sent to Frank Maloney for his agreement;
 - ii. An Assistant Treasurer is to be sought to assist with the management of the reunion funds/payments/registration;
 - iii. The President will write to the Lord Mayor of Albury re the arrangements for the March
 - iv. The President will write to the people being visited by Frank M in Mid-March to introduce Frank and request their assistance.

- v. It will be necessary at the next Committee Meeting to identify Official guests/VIPs and the role they will play so that they can be invited. The President and Secretary will meet with our Patron for his advice on this prior to the meeting.

 - h. **Insurance.** Greg Mulcahy has received a quote to cover the Association with liability insurance. A separate quote is being sought in relation to stand alone activities such as the 60th reunion.. It is hoped that this cover can be extended to notified events by regional representatives and intakes, but it probable only be able to extend to Association members, so a push will need to be made to expand membership so that all can be covered and that premiums can be spread over a greater number of membership fees.
7. Next Committee Meeting is to be held in the Royal Military College Officers Mess, Duntroon on Thursday, 10 April at 1600.
8. The President closed the meeting at 1745 h.

Frank Poole

9 March 2007

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F. Poole
President

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Date

Stephen Hladic

07 March 2008

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S. Hladic, OAM
Secretary

.....
Date

Attachments:

1. Treasurers Report.
2. SPAASM Report.
3. Memorial sketch concept design.

Attachment 1 to
Add Assn Meeting 9
Dated 28 Feb 08

Australian Army Apprentices Association (Inc)

Treasurers Report to Committee Thursday 28 February 2008

Cheques for Payment

Cheque number 000021- Patria Printers - \$630-00

(Printing of 1000 brochures with membership application included)

<u>Opening Balance</u>			\$4,628-24
<u>Income</u>			
Membership Fees	775-00		
Donations	0-00		
SPAASSM Donations	120-00		
Memorabilia Sales	50-00	945-00	
<u>Expenditure</u>			
Cheque 000021	630-00	630-00	
<u>Balance</u>			\$4,943-24

PC Support for Project SPAASM

Background

There are approximately 10,000 photos (black and white, colour, and slides) of various sizes up to about A4 and several shelf meters of documents (various sizes up to A3) in the collection. The collection is stored in AWM

Requirement

The requirement is to digitise and archivally store the items in the collection for preservation, display and research. Funds have been sought for assistance with the project from several sources but to date we have been unsuccessful. While all avenues for funding have not been exhausted it is highly desirable to commence some work on the project. To do this a dedicated PC and flatbed scanner, located at the AWM, are required

Proposal

The SPAASM project team is in a position to start work on a limited basis but requires PC support. The AAAA Inc has decided to approach commercial organisations for the loan of suitable equipment to get the project underway.

Outline Specifications

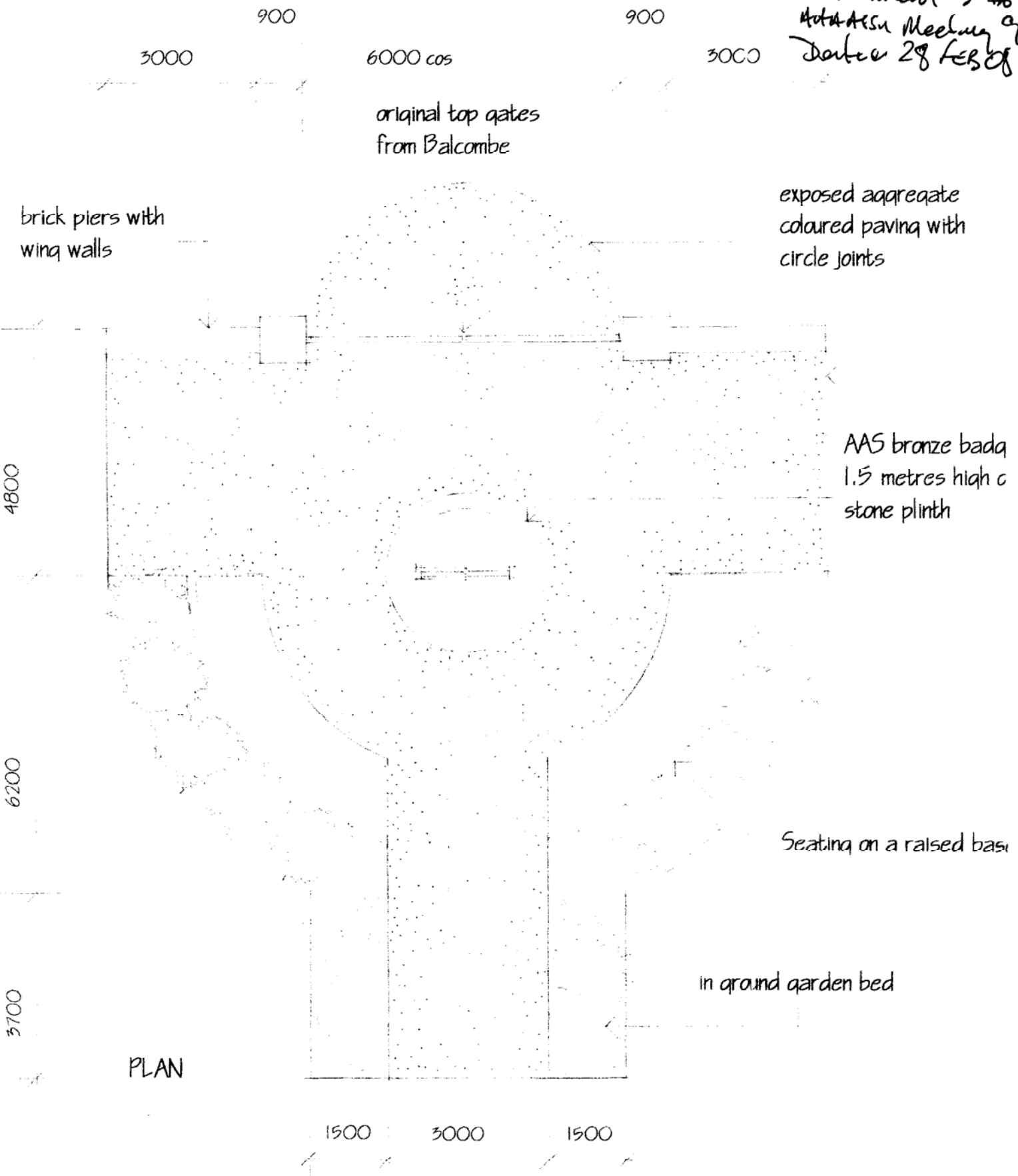
One Mid to High end Desktop PC with the following features:

- Dual core processor
- 2 Gb RAM
- 2 x 250Gb internal hard drives **OR** 1 x 250Gb internal hard drive and a 250Gb external hard drive (for backups) (SATA)
- DVD burner
- Mid to high performance graphics card (PCIeex)
- USB2.0
- Windows XP or Vista

One Flatbed Scanner with the following features:

- A4 (or A3 if available)
- Automatic document feeder
- Slide adapter
- High speed scanning
- Image Management software including a Graphics Editor (eg Photoshop Elements)
- Epson V700 or similar.

Attachment 3 to
AASU Meeting of
Date 28 FEB 08



PRELIMINARY SCHEMATIC FOR THE PROPOSED
AAS MEMORIAL

scale 1:100

23/02/08

SKI

hanlin
architects
pty ltd